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DEMI-PAIR PROGRAM STUDENT APPLICATION FORM

PERSONAL DETAILS

Name: _____

Address: _____

Date of Birth: ____/____/____ Ph Number: _____

Passport No.: _____ Nationality: _____

Current Occupation: _____ Religion: _____

Have you ever been convicted of a crime? YES / NO

If yes please explain: _____

Do you smoke? YES / NO

Do you suffer from allergies? YES / NO

If yes please explain: _____

Do you take any drugs or medication? YES / NO

If yes please explain: _____

Do you have a first aid certificate? YES / NO

If yes, when does it expire? ____/____/____

Do you have a nose stud or ring, multiple earrings, tongue stud, eyebrow stud, visible tattoos or dreadlocks?

Details: _____

Are you Vegetarian? YES / NO

If yes, are you happy to cook meat, especially for the children? YES / NO

Do you drink alcohol? ()Never ()Socially ()Regularly ____Glass/week

What Languages do you speak? _____

How long will you stay in Australia for? _____

Applicants Initials _____



AVAILABILITY

Course Start Date: _____ Course Length: _____

PREFERENCES

I prefer children

< 1 year 1-3 years 3-6 years 6-10 years 10+ years

I would like to look after

1 2 3 4 children

I am willing to work with:

a single mother a single father a home with pets

QUALIFICATIONS

I have knowledge of life saving YES / NO

I have knowledge of CPR (Cardiopulmonary Resuscitation) YES / NO

I have knowledge of First Aid YES / NO

EXPERIENCE

Please tick the age of groups in which you have had actual childcare

experience: 0-12 months 1-2 years 2-5 years
 6-8 years 10+ years

My experience in childcare covers: _____

I have most experience with children aged:

Newborns Up to 1 year 1-3 years 3-6 years
6-10 years 10+ years Children with disabilities

I have been overseas as Au Pair Mother's help Nanny

And I have lived for _____ months in _____

Applicants Initials _____



EMPLOYMENT RECORD

Please describe your last three positions, including duties, approximate working hours, length of period of employment and reasons for leaving.

1) _____

2) _____

3) _____

As a Demi Pair you will be required to perform light domestic duties. Please tick the following duties that you can confidently perform:

Washing Ironing Cleaning Cooking, including meat

HOBBIES & INTERESTS

My hobbies & interests are: _____

Sports I like to play: _____

I can play an instrument swim ride a horse ride a bicycle

Applicants Initials _____



DRIVING

I have had a driver's licence since _____ and I can drive:

Manual Car

YES / NO

Automatic Car

YES / NO

I have experience driving a car in:

() city () rural areas () highway () snow () at night

Have you ever had an accident?

YES / NO

If yes please provide details: _____

Have you ever made a traffic violation (other than parking)?

YES / NO

If yes please provide details: _____

Has your driver's license ever been suspended or revoked?

YES / NO

If yes please provide details: _____

Are you willing to drive in Australia?

YES / NO

HEALTH DECLARATION

I would describe my health as () excellent () very good () good () poor

I have been treated for the following conditions: _____

Do you have any dietary requirements; _____

Do you have any health problems which may affect your ability to perform your duties efficiently?

Have you had the usual childhood ailments (Measles, mumps, chicken pox) or immunization against them?

YES / NO

Applicants Initials _____



PERSONALITY PROFILE

The main reason why I should be considered for employment is: _____

My friends would describe me as: _____

My previous employers would describe me as: _____

My strongest character points is: _____

Points I would like to improve are: _____

Your Privacy;

Access Language Centre is committed to handling your personal information in accordance with the Privacy Amendment (Private Sector) Act 2000.

Any personal information that we request from you in your application will be used by Access Language Centre and/or our chosen representative to assist us in our provision of education, accommodation, work placement, pastoral and counseling services and will not be passed on to any agency not directly involved with Access Language Centre for these purposes.

Applicants Initials _____



LANGUAGE CENTRE
Government Registered Provider

DEMI PAIR PROGRAM - STUDENT TERMS & CONDITIONS

1. I confirm that I have answered all questions honestly and that all information in the application, resume, introduction letter and references is true and correct. I shall notify Access Language Centre, Sydney immediately if there are any changes to the information included in my application.
2. I understand that Access Language Centre, Sydney will not take any action in recruiting a host family until payment has been finalised.
3. I understand that the Demi Pair Program is offered by Access Language Centre, Sydney and is only available in conjunction with an English course. Therefore, an extended stay with my family may not be arranged without an extension of my English course at Access Language Centre, Sydney.
4. I understand that if my level of English proves to be different from the results of the entry test, I will not be accepted into the program or I may be asked to undertake additional English lessons at my own expense and also pay for additional accommodation until my English level is suitable for the Demi Pair Program.
5. I agree not to arrive at my host family's home until I have received an official confirmation of placement from Access Language Centre, Sydney.
6. I agree to accept the family placement given to me by Access Language Centre, Sydney. If I refuse a placement, I agree that I will be required to pay another AUD \$300 application fee. I understand that this decision is on the basis that the family arranged has been found suitable by Access Language Centre, Sydney and fulfils the family requirements.
7. I will familiarise myself with all placement guidelines and the Demi Pair Program conditions, in particular those regarding the number and distribution of working hours, duties, pocket money, free time, holidays, language course, transportation costs, insurance and the termination of my Demi Pair Program with the family.
8. I agree to pay a \$300 good will bond, which will be refunded to me at the completion of the program, providing I have not breached any of the conditions set out in this document. I agree to pay this bond before my arrival in Australia.
9. Should I decide to cancel my application, I shall inform Access Language Centre, Sydney immediately and I understand that the application fee of AUD \$300 will not be refunded. If 2 weeks written notice is given, the AUD \$300 goodwill bond will be refunded, otherwise it will be given to the family as compensation.
10. Should I decide to cancel my application, I will not continue to negotiate with host families who have been introduced to me previously or who have contacted me either in the past or who will contact me in the future as arranged through Access Language Centre, Sydney.

11. I understand that I have a 2 week trial to finalise my placement with the host family. If the family is in breach of the contract I will be placed with another family without forgoing my application fee. I also understand that during the time it takes Access Language Centre, Sydney to find a new host family I am responsible for any living and accommodation expenses. I shall bring emergency funds with me to cover any additional accommodation and living cost.
12. After the initial 2 week trial has passed I understand that I must pay another application fee, AUD \$300, if I choose to move to another family.
13. I understand that I don't have to pay an application fee or provide notice of leave if I decide to leave the family due to an unreasonable, unlawful or criminal action, on the part of any member of the host family.
14. I understand that I have to pay for two weeks of homestay before the Demi Pair Program starts. I also understand that I must pay all travelling costs to and from the homestay. Access Language Centre, Sydney will be responsible for additional homestay cost only (not student living expenses) after the first two weeks until a Demi Pair host family is confirmed, provided Access Language Centre, Sydney receives my full application at least THREE MONTHS prior to my arrival. Otherwise I will have to pay for homestay or alternative accommodation until a Demi Pair host family is confirmed.
15. I agree to abide by all the house rules set out by the host family (ie. use of telephone and Internet facilities, daytime or overnight visitors, curfew, smoking etc.). During my stay I shall behave in a manner which does not reflect badly upon my host family, Access Language Centre, Sydney and my home country.
16. I shall carry out all childcare and light housekeeping duties with diligence. In addition, I agree to keep my room and bathroom clean and neat and to make a fair contribution to the cleanliness of the "common areas" of my host family's home (ie. kitchen, lounge room etc.).
17. I shall seek the advice of the host family before administering any form of discipline to the children. Under no circumstances shall I hit or smack the children, leave them unsupervised or leave them in a car.
18. I understand that I must familiarise myself with water safety and traffic rules and that special care must be taken around these areas (ie. holding the children's hands when crossing the road, always remaining in sight of the children around water etc.)
19. I shall seek advice and written permission from the host family before administering any medication to the children.
20. I shall discuss with my host family any arrangements for holidays or additional days off at least four weeks in advance.
21. I shall not undertake any other paid employment unless agreed to by my host family and allowed under the terms of my visa.
22. I agree to cover all costs and any debts incurred by me while staying with the family (ie. telephone bills, car bills or internet bills etc). I agree to pay the debts immediately otherwise the money can be deducted from my weekly pocket money until paid off.
23. I shall contact Access Language Centre, Sydney for assistance, if I have any problems or questions, which cannot be discussed and resolved with the host family. If no solution can be reached and I decide to leave the host family, I agree to give in writing at least 2 weeks' advanced notice. During this time period, I shall perform any normal duties as per the Demi Pair Program Terms & Conditions. If I request to be placed with a new family, I understand this may take some time to organise and Access Language Centre, Sydney will not be liable or responsible for my accommodation costs before the new family is confirmed nor guarantee the placement of the second host family.
24. I understand that I am responsible for all transfer costs incurred.

25. I understand that I shall be expelled from the program if:
- I fail to abide by this agreement and to be a willing applicant for the Demi Pair Family interview.
 - I falsify any information in my application (ie. regarding smoking, childcare experience, health etc.)
 - I begin my stay before receiving any official confirmation of placement from Access Language Centre, Sydney or a valid visa.
 - I disobey the laws of my host country.
 - I try to negotiate the conditions of my Demi Pair Program directly with the family instead of through Access Language Centre, Sydney.
 - I am not performing according to the reasonable expectations of my host family and the Demi Pair program.
26. I understand that Access Language Centre, Sydney will not be liable or responsible for any loss, damage or harm occasioned by me as a result of any act, omission, statement or representation. I also agree that I will not hold Access Language Centre, Sydney responsible for any claims as a result of any such act, omission, statement or representation made by any person arising out of my Demi Pair Program with the family. I understand that Access Language Centre, Sydney and its staff cannot be held liable for accidents or loss while I am in Demi Pair Accommodation.
27. I shall adhere to the terms and conditions laid out by my visa.

I have read, understood and agree to the Terms & Conditions of the Access Language Centre, Sydney Demi Pair Program.

Name: _____

Date: _____

Signature: _____